

WRELTON VILLAGE HALL
Charity Number 523449

BOOKING TERMS & PRICES
JANUARY 2022 - DECEMBER 2022

Availability and timings:

The Village Hall comprises a large open space with stage, a smaller committee room, kitchen and separate ladies, gents and disabled toilet facilities. WiFi is also installed. The committee room can be booked separately for smaller groups or events. Access to kitchen and toilet facilities is included for all bookings.

Bookings can be made on an hourly basis or on a block basis (e.g. morning/afternoon/evening or a combination of blocks).

Our Bookings Officer would be pleased to discuss individual requirements and availability in more detail.

Community Pricing Policy:

As a Registered Charity, the Village Hall operates within strict guidelines in furtherance of its activities within the community. A two fee system is in operation - one being for residents of the Village, and one for non-residents. If hiring at the discounted rate, then proof of identity may be requested if you are not known to the Bookings Officer.

Standard Fee Schedule - Hourly Rates:

	MAIN HALL per hour	COMMITTEE ROOM per hour
Non Residents / Residents	£11/£9	£9/£7

Community Groups/Charity Organisations or similar Not -for-Profit groups - please contact Booking Secretary for rates.

Standard Fee Schedule - Block Rates:

Morning Session - 08:00 - 12:00	£40/£35	£25/£23
Afternoon Session - 13:00 - 17:00	£40/£35	£25/£23
Evening Session - 18:00 - 23:00	£50/£45	£35/£40

PLEASE NOTE: Additional usage time over and above the sessions outlined will be charged at the appropriate hourly rate.

Payment Terms:

For a one off booking a 25% deposit is payable at the time of booking and is non-refundable. The balance must be paid no later than seven days before the event takes place.

Fees for regular bookings must be paid for by the remittance date on the invoice

Our Village Hall is run by a Charitable Trust and funded by income from lettings fees and local fund raising.